

MHLS Directors' Association
Minutes of Meeting – Wednesday, April 8, 2015

Attendance

Columbia County

Chatham: Delisle
Claverack: Alderdice
Germantown:
Hillsdale:
Hudson: Chameides
Kinderhook:
Livingston:
New Lebanon:
North Chatham: Kurashige
Philmont:
Valatie:

Dutchess County

Amenia:
Beacon: Herrera
Beekman: Rodriguez
Clinton:
Dover Plains: Totter
East Fishkill:
Fishkill:
Hyde Park: Callahan
LaGrange: Potwin
Millbrook: Harrison
Millerton:
Pawling:
Pine Plains: Hill
Pleasant Valley: Pulice
Poughkeepsie: Lawrence
Red Hook:
Rhinebeck: Cook
Rhinecliff: Meyer
Staatsburg: Rothman
Stanford: Christensen
Tivoli: Corrado
Wappingers: Stein

Greene County

Athens:
Cairo:
Catskill: Ray
Coxsackie: Deubert
Greenville:
Haines Falls:
Hunter:
Windham:

MHLS Staff

Advocate
Aldrich
Drake
Sloan

Putnam County

Brewster: Loprinzo
Carmel: Buck
Cold Spring: Thorpe
Garrison: McCreery
Kent: Donick
Mahopac: Capozzella
Patterson:
Putnam Valley:

Ulster County

Esopus: Dittmar
Highland: Kelsall
Hurley:
Kingston: Menard
Marlboro: Cosgrove
Milton:
New Paltz: Giralico
Phoenicia:
Pine Hill:
Plattekill: Georghiou
Rosendale:
Saugerties: Rees
Stone Ridge:
Ulster:
West Hurley: Lustiber
West Shokan: Scott-Childress
Woodstock: Raff

Call to Order: Chair Pro Tem Alderdice called the meeting order at 10:00 a.m.

Action Items

1. **Approval of Minutes – March 5, 2015:** Cook moved, Rodriguez seconded, and it was **UNANIMOUSLY VOTED** to approve the minutes of the previous meeting as presented.
2. **Member Library Capital Fund Policy:** Kelsall moved, Rees seconded, and it was **UNANIMOUSLY VOTED** to approve the policy as recommended.
3. **Event Winter Cancellation Policy:** Cook moved, Potwin seconded, and it was **UNANIMOUSLY VOTED** to approve the policy as recommended.
4. **Restrictions on Loans to Union Vale:** Kelsall moved, Giralico seconded, and it was **UNANIMOUSLY VOTED** to approve restrictions as recommended. Prior to any restrictions being implemented, MHLS is obligated to inform the Town of Union Vale and to follow the protocols established through the MHLS Free Direct Access Plan.

Tweet Out Event: The event lasted 20 minutes and produced lots of information, sharing, and introductions.

Reports

1. MHLS Reports

- a. **Executive Director:** Sloan reviewed his printed report distributed prior to the meeting. Advocate articulated some specifics related to the Moving Forward Assessment of Youth Services.
- b. **Consultants**
 - i. **Merribeth Advocate:** See report in DA packet. Several Create List workshops are already filled and more will be scheduled. Pay careful attention to the requirements of the Create List Excel workshops in order to register for the correct one vis-à-vis familiarity with Excel. Registrations for the workshop with Sukey Malloy are limited to enroll early.
 - ii. **Rebekkah Smith Aldrich:** See report in DA packet. Smith reminded all libraries to review their need to participate in the tax cap filings. Several libraries that are obligated to file cap and efficiency plan information need to do so now.
 - iii. **Robert Drake:** See report in DA packet.

2. **MHLS Board Liaison:** Rees provided a written report in the DA packet. There were no questions.
3. **Advisory Committees**
 - a. Central Library/Collection Development: Scheduled to meet Tuesday, April 14 at 10:00am.
 - b. Continuing Education/Professional Development: Meeting date and time TBA.
 - c. Marketing: Scheduled to meet Wednesday, May 13.
 - d. Resource Sharing: Scheduled to meet Friday, May 22.
 - e. System Services: Meeting report in DA packet. Scheduled to meet Tuesday, May 5 at 10:00am.

Old Business: None.

New/Proposed Business & Information: None.

Adjournment: At 11:55 a.m., Potwin moved, Cooke seconded, and it was **UNANIMOUSLY VOTED** to adjourn the meeting.

The next meeting of the MHLS Directors' Association is scheduled for **Thursday, May 7 (revised date)** at 10:00 a.m.

Respectfully submitted.

Tom Lawrence, Secretary Pro Tem
Poughkeepsie Public Library District